



TRADEMARKS	COPYRIGHTS	INCOME TAX RETURNS	IMPORT EXPORT CODE	HALLMARKING
DIGITAL SIGNATURES	COMPANY	PARTNERSHIP FIRM	G.S.T. REGISTRATION	EPFO / ESI / MSME / NSIC
PROPERTY REGISTRATION	SALE & LEASE DEED	MUTATION	TRUST REGISTRATION	AGREEMENTS/CONTRACTS
F.S.S.A.I. REGISTRATION	e-STAMP PAPER	ISO CERTIFICATION	CRIMINAL MATTERS	DISPUTES SETTLEMENTS

Hello GLF Client(s),

LIST OF DOCUMENTS

Please Note: All Below Documents Should be Cleared Scanned and also should be Scanned from Original Only. And should not be scanned from Photocopy Documents.

D-Code	Documents Name
IEC - 001	Certificate of Entity :: Company or Partnership Registration
IEC - 002	PAN Card of Entity + PAN Card of ALL Directors / Partners / Proprietor
IEC - 003	MOA + AOA / Partnership Deed
IEC - 004	NOC from Owner of Registered Office of Entity on Rs. 20/- Stamp Paper Affidavit. + Address Proof of Registered Office of Entity in the name of Owner (Address Proof should be PDF Electricity Bill or PDF Mobile/Landline Bill or Water Bill + ID Proof of Owner (PAN Card or Passport or Driving License) (Rent Deed Not Applicable) (NOC should not be older than 3 months)
IEC - 005	JPG Passport Size Photo of ALL Directors / Partners / Proprietor
IEC - 006	Cancelled Cheque of Entity/Proprietor + One Original Bank Statement.
IEC - 007	PDF File - One Month Bank Statement of Entity / Proprietor
IEC - 008	Aadhaar Card of ALL Directors / Partners / Proprietor
IEC - 009	Passport or Voter ID Card of All Directors / Partners / Proprietor
IEC - 010	Scanned Copy of G. S. T. (Goods & Services Tax) Certificate
IEC - 011	Scanned Copy of Telephone Bill of ALL Directors / Partners / Proprietor.
IEC - 012	Letter of Authorization From All Others Directors to Single Directors.

■ **By Team of GARG LAW FIRM.**